

**Kirkwood United Methodist Preschool
Covid-19
Policies and Procedures
For Staff and Families**



Page 2	Introduction
Page 3	A. Enrollment
	1. Tuition and Fees
	2. School Calendar
Pages 4-6	B. KUM Preschool Programs
	1. Classes (Cohorts)
	2. Special Classes
	3. The Co-Op Program
	4. Use of Physical Spaces
	5. Field Trips/Special Events
	6. Birthdays
	7. Snack/Lunch
	8. What to Bring to School
Pages 7-8	C. Prevention Plan
	1. Hand-washing
	2. Cleaning and Sanitizing
	3. PPE
	4. Social Distancing
	5. Daily Health Screenings
Pages 9-11	E. Health
	1. Vulnerable/High Risk Individuals
	2. Sick Child/Employee
Pages 12-14	F. Drop Off/Pick Up Procedures
Page 15	G. Communication
Page 16	H. Virtual Preschool Plan (to be developed in August)
Page 17-19	I. Addendum
	1. Sample Health Screening
	2. Preschool Handbook and Covid-19 Policy Agreement
	3. Parent Resources

Introduction

As we prepare for our KUM Preschool Family Reunion this fall, our main objective is to put the health and safety of children, families and staff first. It is also our goal to provide a sense of love, belonging and well-being for all in our school and community.

These plans and procedures have been created based on the latest information regarding the COVID-19 virus from the St. Louis County Health Department, the Center for Disease Control (CDC), the MO Department of Health and Senior Services (MODHSS), and the American Academy of Pediatrics. KUM Preschool will use the guidelines, recommendations and regulations from these organizations to establish best practices as stated in this document. Constant communication between these organizations is required to have the most up-to-date information in order to make informed decisions.

These policies and procedures are subject to change as new information, guidelines, recommendations and regulations are shared.

All policies and procedures addressed in the 2020-2021 KUM Preschool Handbook will apply unless otherwise changed or clarified in this document.

We hope that families will use this guide to better understand how we will support families through this reunion process and join the KUM Preschool staff in our efforts to have a safe and successful school year.

As we welcome children back to school, we know that they have been with their families for over 12 weeks with little interaction with other children and adults. Children will have a much higher social emotional need for the staff to support. The first priority will be establishing a connection between child and teachers. Teachers will focus on social connections between peers with small groups, social games, and creating a new routine for the children. We know that the lack of social connections over the last 12 weeks has created a new “normal” for children. As we return to a school setting, children may show some fear in leaving parents, a desire to be at home, and some new behaviors. Please know that we will work with each child and support them based on their individual needs. It will take time to re-establish a drop off routine and a desire to come to school. As each child will have a different timeline, we encourage you to keep bringing the child to school and reassuring their feelings, but also letting them know the KUM Preschool staff is here to help them and give them support.

Enrollment and Tuition

Enrollment numbers are based upon the total square footage of a classroom, allowing 42 square feet per child, as recommended by the American Association of Pediatrics. Typically the capacity is 30 square feet per child, which is recommended by the Missouri Dept. of Health and Senior Services. Based upon the AAP's recommendations for capacity, classes have 10-13 students. No class will take more than 14 students. This means that KUM Preschool is running at a lower capacity in order to reduce exposure and promote social distancing. The financial implications of being fully-staffed and under-enrolled is very challenging for any early childhood education center.

Tuition Payment Expectations

All tuition is due regardless of sickness, vacations, weather-related closings or holidays (including Thanksgiving, Christmas, snow days, and Spring Break).

Full Tuition is due if:

- A student must isolate at home due to exposure of Covid-19 outside of school, has been diagnosed with Covid-19, or is ill with a non-Covid illness.
- There is a school closure for 1 to 14 days.

50% Tuition is due if:

- There is a school closure for 15 to 42 days.

25% Tuition is due if:

- There is a school closure that lasts longer than 42 days.

In the event of a Stay-at-Home Order, CDO and KUM Preschool will work towards remaining open in some capacity as an Essential Worker Child Care Provider with regular tuition for the participating families.

In the event that the school must close to the fault of the school (lack of subs, building malfunction) the families will be credited the cost of the day(s) missed in their tuition bill. This does not include closure due to an "Act of God" (snow days, illness, etc.)

Calendar

KUM Preschool will try to follow the proposed school calendar as planned. The calendar may be altered to offer make up days that are missed. Communication of calendar changes will be presented to parents via email and social media updates.

KUM Preschool Programs

Classes

- Each class is considered a “cohort.” Each “cohort” will social distance from other “cohorts” to assure safety. Children will not need to wear a mask when they are in their classroom, on the playground during their designated time, or in the bathroom. Classes will not intermix and will be with the same teachers as much as possible. Based upon the AAP’s recommendations for capacity, each class has 10-13 students. No class will take more than 14 students.

Special Classes

- **Music and Movement**- Movement will be incorporated during Music time. Extra time will be allowed for gross motor play on the playground and in the garden. When possible, the music teacher will provide music activities outdoors, in a large space for social distancing, and as a push-in opportunity for the classes.
- **Atelier**- The Atelier will be moved to a classroom in order to separate its space from classes walking through the typical Atelier space. Classes will be allowed to visit the Atelier as a whole group at a scheduled time. When finished, the materials used will be sanitized for the next group. Art activities will be arranged outdoors on the patio and the garden as much as possible.
- **Lunch Bunch and Clubs**- These classes will also become their own cohort, but will be comprised of children from other classrooms . Health screenings will take place before a student enters the Lunch Bunch or Club classroom.
- **Early Drop Off**- Early drop off will be offered M-F from 8-9. The cost is \$7.
- **All special classes will be offered in phases.**
 - Phase 1- No specials in person the first two weeks of school. This includes Lunch Bunch, Clubs, Atelier, Music/Movement
 - Phase 2- Classes will open. Lunch Bunch/Clubs will begin as their cohort groups. Music/Movement and Atelier will take place outdoors or in the Gathering Place.
 - Phase 3- Music/Movement and Atelier will take place in their class as usual.
- Spanish, Time to Grow, and Musical Kindergarten will not be offered first semester. The programs will be reviewed then if they can start in the second semester.

The Co-Op Program

- Our Co-Op program is a unique, yet valuable, asset to our preschool. It allows teachers and families to form strong relationships as they become partners in their child’s overall development. Due to these uncertain times, and our pledge to keep all families safe and healthy during our fall reunion, the board voted to postpone the Co-Op program for the 2020-2021 school year, and approved a 5-6% tuition increase to help balance the budget. This will help us hire the assistants necessary to continue with our fall reunion.

Classroom Space

- Changes to the physical space of classrooms is necessary to allow for social interactions while being able to spread out, and for the ease of cleaning and disinfecting.
 - Less furniture in each room to allow children to spread out
 - Fewer toys
 - Toys will be used in a rotation manner so they can be disinfected between uses
 - Fabric toys will be removed from classrooms
 - “Line spots” in order to physically distance children in line

Outdoor Spaces/Playground

Spending time outside is an important time of the day. Cohorts will rotate from the playground to the garden as weather permits. Cohorts will not intermix with other groups during play times. Outdoor time will be scheduled in smaller chunks of time, so that classes can remain static. Outdoor equipment will be wiped down after each class. The patio and the church grounds will be used for Music/Movement/Atelier, snack and nature scavenger hunts.

Indoor Play Areas

Classes will rotate between of the East Side and West Side of the gym. A partition will be purchased to separate the two sides of the gym. Bikes and playground equipment will be wiped down after use. The Gathering Place will be used for gross motor play, and Music/Movement.

Field Trips and Special Events

- Formal field trips will be postponed at this time, but will be reviewed periodically based on the recommendations of the CDC and County guidelines.
- Neighborhood walks will be permitted for cohorts to study nature and communities.
- Large community gatherings, such as the Back-To-School Picnic, VIP Night, Carnival, and musical performances will be postponed at this time, but will be reviewed periodically based on the recommendations of the CDC and County guidelines.
- Musical performances will be done in class, and videotaped for families to be viewed.
- The Scholastic Book Fair will be done online.
- In-house field trips such as the Zoo and Springboard to Learning will be done virtually if appropriate.
- VISIT DAY will still be scheduled, but families will schedule an individual time through Sign Up Genius to meet the teacher at a designated area using social distancing. Videos of the classroom will be shared online.
- Conferences will be done in January via Zoom, or in person with masks and social distancing if necessary.

Birthdays

- Birthdays are a special event in a child’s life. Children will celebrate their birthday in class according to the classroom traditions. The birthday child may bring in special store-bought, individually wrapped treats for the snack that day.

Snacks/Lunch

- Each child should bring snack with a water bottle that has a lid. Snacks must be a small, healthy snack. Please do not send anything that the teacher must handle.
- Lunches are to be brought from home in a lunchbox. Please put an ice pack in your child's lunch. The children will keep their lunch boxes in their cubbies. Please do not send lunches that need to be heated.
- Food Allergies: **Please fill out the allergy forms to let us know if your child has an allergy.** All allergies will be posted in the classroom. Depending on the allergy, some rooms may become completely "nut free." Please check with your child's teacher or Lunch Bunch and Club teacher to determine if your classroom has a nut allergy. If so, lunches and snacks must be PEANUT FREE.

What to Bring to School

Please send these items on the first day of school. These will be kept in their cubby all year.

1. A full change of clothes for all ages (clothes, underwear, socks). Please put them in a large ziplock bag and label the bag. This will be kept in their cubby.
2. A labeled pencil box for individual supplies.
3. A hat -we will be outside a lot, and we cannot put sunscreen on children. Parents may apply sunscreen before school.

Please send these items everyday

1. A lunch box for those having lunch. Please label the lunch box and use an ice pack.
2. A refillable water bottle.
3. Appropriate outerwear. (Coats, hats, etc.)
4. Children may bring a back pack to school. We are trying to minimize the amount of items from home that may crowd the cubbies. No toys please!
5. Papers will be distributed at pick up time by the teacher.
6. Special LOVIE- A child may bring a special transitional item if necessary. The lovie must be laundered before coming to school and stay in the cubby and can be visited throughout the day. Please DO NOT send toys, and other items to school with your child.
7. If you would like your child to bring/wear a mask, please discuss this with the director and teacher first.

Your teacher will be sending home a Wish List of items needed for the classroom. These items can be brought on the first day of school, or dropped off at school prior to the first day for ease.

Prevention Plan

Hand Washing

- As soon as students arrive to the classroom, they will wash their hands properly. Hands will also be washed throughout the day and more frequently with soap and water for at least 20 seconds. Hand sanitizer will be used when soap and water is not available. Sanitizing stations are located throughout the school as well.

Cleaning/Sanitation

- Nightly deep cleaning and sanitizing will occur.
- All hard surfaces will be wiped down throughout the day, before and after use, as well as at the end of each day. Any toys that go into a child's mouth will be put into the disinfecting process like usual. All surfaces and toys will be sprayed prior to leaving the room throughout the day.
- All sensory bins, soft toys, pillows, dress-up clothes will be put away at this time.
- Playground equipment will be sanitized between classroom uses.
- Bathrooms and other high contact areas will be sanitized throughout the day.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
- All cleaning materials are to be kept secure and out of reach of children.
- Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children from inhaling toxic fumes.

Personal Protective Equipment

- PPE is used to reduce the likelihood of the transmission of germs and the virus to other staff members and children.
- KUM Preschool staff will wear cloth masks or face shields while working with children. Cloth masks are used to reduce the likelihood of transmission of the virus to other staff members and children.
- Adults performing health screenings will wear a mask and glasses or a face shield, along with gloves.
- Adults assisting with toileting, diapering, or attending to a sick child will wear a mask along with gloves.
- Children at KUM Preschool will not be required to wear a mask, unless it is required by the St. Louis County Health Department.
- If a parent would like for a child over two years old to wear a mask, please contact the Director.

Social Distancing

- Parents, guardians and outside visitors will not be allowed in the building at this time unless approved by the Director.
- Staggered drop-off and pick-up times are arranged for separate entry/exit for students.
- Hallways will have a one-way route to ensure cohorts do not pass one another.
- Each class is considered a “cohort.” Each “cohort” will social distance from other “cohorts” to assure safety. Only one cohort will be on the playground, garden or gym at a time.
- Circle time/Story Time will be modified to accommodate small groups in order to allow for children to spread out on the carpet.
- Snack Time may be done in small groups in order for children to distance themselves at a table, it will also be encouraged to have snack outside if possible.
- The number of children allowed in a center will be low in order to allow for space.
- Furniture and toys will be reduced to allow for space and cleaning practices.
- Line Spots, hula hoops and pool noodles will be used as visuals to teach social distancing.
- *Teachers will still hug, hold and comfort children. Teachers will clean their hands and change clothes if needed after the interaction.*

Health Screenings

- Health screenings will be done before children and employees enter the school and when children transition to Lunch Bunch, CDO or Clubs.
- Parents will sign the health questionnaire using the ProCare app.
- A staff member will wear PPE to check the temperature of the child using a touchless thermometer.
- The temperature must be under 100.4°F and the child/employee appear to be healthy in order to enter the school or stay for the remainder of the day.
- The staff member will ask the parent or guardian about the child’s health and potential exposure. All persons will be asked daily to answer the following questions (see form at the end of the packet for reference):
 - Have you or anyone in your family had symptoms of: cough, shortness of breath, or fever in the past 24 hours?
 - Have you been exposed to anyone who tested positive for the COVID-19 virus in the last 14 days?
 - If you have answered yes to either of these questions, your child (or staff member) will not be admitted that day. Written documentation from your doctor will be required to resume attendance.
 - If a student or family member is diagnosed with COVID-19 or exposed to someone with COVID-19, students will not be permitted to return to school for 14 days. After 14 days, a doctor’s note or a negative test result will be required in order to resume school attendance. This is also applicable to staff.

Health

Vulnerable/High Risk Groups

- It is recommended that employees or students at a higher risk for severe illness from COVID-19 (older adults and people of any age who have serious underlying medical conditions) consult with their medical provider to assess their risk and to determine if they should be working with children, or attending school in person.

If a Child / Staff Member is Sick

- If a child or staff member is sick with an illness other than COVID-related symptoms, please follow the *Healthy Child Policy as stated in the Preschool Handbook* and notify the school for the reason of absence and **notify your physician**.
- If a child / staff member or a household member is sick with COVID-related symptoms (see under Health Screenings) **notify your physician** and see COVID-19 PROCEDURES below.
- Staff will continually monitor the health of all children throughout the day. If a child displays any symptoms (see under Health Screenings), the parent or guardian will be notified and the child will be escorted with a staff member to the designated sick room.
- If a child or employee is prescribed medication, such as antibiotics, it must be in his/her system for at least 24 hours before returning.

COVID-19 PROCEDURES (source: MODHSS)

Definitions for terms used below:

Confirmed Case – An individual who has tested positive or is presumed positive for COVID-19.

Symptomatic Pending Results – An individual that is symptomatic (see Health Screenings above) of COVID-19, but waiting on test results.

Close Contact – An individual that had direct contact (within 6 feet for at least 15 minutes) to an individual who is a confirmed case of COVID-19.

Household Member – Any individual that resides with someone or is an outside caregiver.

Scenario 1 – Confirmed or Presumed Positive for COVID-19

1. A student enrolled in preschool is a **confirmed case**:
 - a. The student and all siblings are immediately excluded.
 - i. The confirmed or presumed positive child will be excluded until they are symptom free for 72 hours and it has been at least 7 days since symptom onset. Please notify the preschool prior to opening and bring a note from the child's health provider or a negative test result on the day of return.
 - ii. Siblings who are close contacts are excluded at least 14 days after their last date of close contact to a known case. Please notify the preschool prior to opening on the day of return.
2. A household member of a student or preschool employee is a **confirmed case**:
 - a. Students or employees who are close contacts with the household member are excluded for 14 days after the last date of close contact. Please notify the preschool prior to opening on the day of return.

- b. The employee who is a close contact with the household member is excluded for 14 days after the last date of close contact.
- 3. A preschool employee is a **confirmed case**:
 - a. The employee will be excluded until they are symptom free for 72 hours and it has been at least 7 days since symptom onset. A note from the employee's health provider or a negative test result is needed to return.
 - b. Children and other staff members that are defined as close contacts with the confirmed case are excluded for 14 days after the last known close contact with the confirmed case.

Scenario 2 – Symptomatic and Pending Test Results for COVID-19

- 1. A student enrolled in preschool is **symptomatic**
 - a. The child is excluded until results are received, due to existing exclusion requirements. If the results are positive, see Scenario 1. If the results are negative, the child must be symptom free for **24 hours prior** to returning to school. Please notify the preschool prior to opening and bring a note from a health provider or results of a negative test on the day of return.
 - b. Siblings, classmates and staff will be monitored for symptoms while waiting for results.
- 2. A household member of a preschool student or employee is **symptomatic**:
 - a. Children who are close contacts with the household member are excluded until results are received. If household member is positive, see Scenario 1. If negative, children can return to preschool. Please call prior to opening and bring a note from the household member's health provider or the results of the test on the day of return.
 - b. The preschool staff member who is a close contact with the household member is excluded until results are received. If household member is positive, see Scenario 1. If negative, the employee can return with a note from the household member's health provider or the results of the test.
- 3. A preschool employee is **symptomatic**:
 - a. The employee will be excluded until results are received. If the results are positive, see Scenario 1. If the results are negative, the staff member must be **symptom free for 24 hours** prior to returning to school with a note from a health provider or results of the test.
 - b. Children and other staff members that are defined as close contacts will be monitored for symptoms while waiting for results.

Scenario 3 – A Close Contact to a Confirmed COVID-19 Case

- 1. A Child enrolled is a **Close Contact**
 - a. The child is excluded for 14 days. If symptoms develop, see Scenario 2. Please notify the school prior to opening on the day of return.
 - b. Siblings, classmates and staff will be monitored for symptoms.
- 2. A Household Member of a preschool student or a preschool employee is a **Close Contact**
 - a. The student may remain at school, but will be monitored for symptoms. If COVID-19 symptoms develop in the household member, refer to Scenario 2.
 - b. The employee may remain at school, but will be monitored for symptoms. If COVID-19 symptoms develop in the household member, refer to Scenario 2.

3. A preschool employee is a **Close Contact**
 - a. The staff member will be excluded for 14 days. If symptoms develop, see Scenario 2.
 - b. Children and staff members in close contact of the individual will be monitored for symptoms.

Please be aware that there may be instances where a student must be excused from school due to illnesses other than their own. Please have alternative childcare in place should this type of event occur.

Decisions regarding illnesses will be based on recommendations from the family's or employee's physician and the St. Louis County Health Department.

Cleaning Procedures

- Close off areas used by the child or staff member who is sick at the end of the day. Reentry into the space will not occur until the area is disinfected or 7 days pass.
- Open outside doors and windows to increase air circulation in the areas.
- Clean and disinfect all areas used by the child or staff member who is sick, such as offices, bathrooms, and common areas.
- If more than 7 days have passed since the child or staff member who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
- Continue routine cleaning and disinfection.

Parent Drop Off and Pick Up Procedures

- Children will be dropped off at a designated door by a parent or guardian. **Parents, guardians, and outside visitors will not be allowed in the building at this time.**
- Drop-off and pick-up times will be staggered to allow for only one class to enter the building at a time, and promote social distancing while waiting for health screenings.
- Parents will walk their child to the door **with a mask on** for drop off. Please wait in line on the spaces to create social distancing.
 - If weather is a problem, families may wait in their car until they can walk up to the door.
 - Late Arrivals- Come at 9:20, call the office and we will meet you at the Washington Door.
- Children and parents will be greeted by their teacher. A staff member will be at the door to perform a health screening. The child's temperature must be under 100.4°F. The staff member will ask the parent or guardian about the child's health and potential exposure.
- A hand hygiene station is set up at the entrance, so that children can clean their hands before they enter with hand sanitizer (for children over two years old while supervised by an adult).
- Children will enter the building, then wait with the assistant while their classmates arrive. They will walk up to the classroom together.
- In the event that a staff member has to physically assist your child in separating from you, he/she will still hold and comfort your child. Staff will be asked to change clothes and wash hands.
- Parents/guardians will sign in using the ProCare smartphone app and check the health screen.
- Parents will return to their assigned door to pick up their child at the scheduled time.
- Drop off schedules and a map are provided in this document. A video will be sent as well.

Children will have different reactions when separating from their loved ones after such a long time of togetherness. There are a few things that families and teachers can do to support children through this transition process. The first is to allow your child to express their feelings, whatever they are. We can listen openly to children and be there to help them process their experience. Next, parents and teachers need to communicate and partner together. We will work together to be able to provide a consistent, supportive message to children. Also, please be aware of your own emotions during this separation period. Children will read our emotions and often will mirror them. Finally, try to create a consistent routine as you and your child restart coming to school. Consistent routines for morning, drop off, goodbyes, etc. help children feel safe. If your child is crying, we will ask for you to give hugs and kisses and let a staff member take over from there. We will help them transition to an activity and provide comfort. We encourage statements like:

- “You will have a great day playing at school and I will be back at ____ time.
- “Your teacher will send me pictures of you playing and I can't wait to see them.”
- “If you need a hug, Ms. (Teacher's name) can give you a big hug, just like me.”

Drop Off Schedule

Due to staggered drop-off schedules, class times will vary. Class times are as follows:

Class	Teacher	Times	Pick-Up/Drop-Off
MW, TTh, F Young 3's	Mrs. Armstrong	9:00-11:30	Preschool Door
MWF Regular 3's	Mrs. Linhares	9:10-11:40	Preschool Door
TTh Regular 3's	Mrs. Cruz	9:00-11:30	Washington Door
MWF Young 4's	Mrs. Buckley	9:00-1:30 or 9:00-3:00	Gym Door
MWF Young 4's	Mrs. Chen/Mrs. LaGrand	9:00-11:30	Washington Door
TTh Young 4's	Mrs. Thompson	9:10-11:40	Preschool Door
MWF PK	Mrs. Goff	9:10-1:40	Gym Door
TWTh PK	Mrs. Connelly	8:50-11:20	Washington Door
4/5 Day PK	Mrs. Byrd	9:10-11:40	Washington Door

Drop off / Pick Up Map



Drop Off Schedule Chart

MWF Drop Off	MWF Preschool Door	MWF Gym Door Check In— then transition to recess	MWF Washington Door
8:50			Mrs. Connelly PK TWTh
9:00	Mrs. Armstrong Y3	Mrs. Buckley Y4- will transition to the West Gym or the Garden	MWF Hybrid Class Chen/La Grand
9:10	Mrs. Linhares R3	Mrs. Goff PK 9:10-1:30 — will transition to the East Gym or the Playground	Mrs. Byrd PreK 4/5 Day

TTH Drop Off	TTH Preschool Door	TTH Gym Door Check In— then transition to recess	TTH Washington Door
8:50			Mrs. Connelly PK TWTh
9:00	Mrs. Armstrong Y3		Mrs. Cruz R3
9:10	Mrs. Thompson Y4		Mrs. Byrd PK 4/5 Day

Communication

Regular communication with families is important. It will be even more difficult now that the Co-Op program is postponed for the year. As always, general information will come in the form of mass emails, newsletters, and snail mail. Our new software, ProCare, will have communication features such as whole-school texting, announcements, and emails.

Teachers will be communicating in a variety of ways as well. Classroom teachers will also be introducing children to the classroom virtually in the weeks prior to school starting and working to establish their relationships with children. Monthly newsletters, weekly emails, photos and phone check-ins are a few ways that teachers will reach out. You may also schedule a one-on-one zoom with your classroom teacher. Teachers will also be walking your child to the door at pick up to have face-to-face contact with you.

The school will be preparing your child for the start of the new school year with virtual tours, videos that will introduce face masks, thermometers, and drop-off and pick-up procedures. Copies of social stories based on topics such as feelings, my new school, teachers in my building, etc. will be sent as a PDF for you to keep and read with your child.

We are asking each family to send in a family photo on the child's first day of school. The teachers will be putting them up in the classroom to help establish a sense of family within the classroom. Teachers will be sending photos of children while at school. These photos are a great way to talk about your child's day once at home or before coming back to school.

Please call the office at 966-5223 with questions for either Kristen Blaine, Assistant Director, or Jenny Goff, Director at any time. We can also be reached by email:

kristen@kirkwoodumc.org

jenny@kirkwoodumc.org

Daily Screening (COVID-19) Questionnaire

The screening protocol outlined below is based on a review of screening protocols from multiple agencies, recommendations by the CDC and a literature review of the most common signs and symptoms of COVID-19. <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

If your child has a fever of 100.4⁰ F or above, or have answered YES to any of the questions below, your child will be excused from school. Please contact your physician for further guidance.

Body Temperature Check: _____⁰ F

Has/does the child, a family member, or caregiver:	Child Yes/No	Household Yes/No
been been in close contact with someone presumed positive or tested positive for Covid-19 in the last 14 days? Date: _____		
Has the child, a family member, or caregiver displayed any of the following that cannot be explained by another know condition or cause?	Child Yes/No	Household Yes/No
A cough?		
Shortness of breath?		
A fever (100.4 ⁰ F or higher), or a sense of having a fever?		
A sore throat?		
A loss of taste or smell?		
A headache?		
Body aches?		
Nausea, vomiting or diarrhea?		

KUM Preschool Parental Notice of Policies and Procedures

My signature on this paper confirms I understand and agree to adhere to the following guidelines throughout the 2020-2021 school year.

1. I have read, understand and agree to adhere to the KUM Preschool Handbook (online), and the Covid-19 specific Policies and Procedures.
2. I understand that all policies and procedures addressed in the 2020-2021 KUM Preschool Handbook will apply, unless otherwise changed or clarified in the Covid-19 Policies and Procedures.
3. I understand that my child will be asked to participate in a health screening when entering the building or transitioning to another program.
4. I will sign a daily health questionnaire regarding my child's health on our ProCare App.
5. I WILL NOT send my child(ren) to school if he/she is exhibiting any of the following symptoms:
 - A. A fever of 100.4 degrees or higher
 - B. Headache, body or muscle aches
 - C. Cough, short ness of breath or difficulty breathing
 - D. Thick nasal discharge
 - E. Sore throat, skin rash, chills and/or repeated shaking with chills
 - F. Gastrointestinal issues including vomiting and diarrhea
 - G. Loss of taste or smell
 - H. Any other documented symptoms
6. I understand that if my child exhibits any of the above symptoms while at school, they will be isolated in the designated sick room, and picked up within the hour from school.
7. I understand that if my child is home with a Covid or non-Covid related illness, or is under quarantine due to a close contact, I will follow the policies and procedures for returning to school.
8. I understand drop off and pick up will take place outside of the building because no one other than employees and children will be allowed to enter the building.
9. I understand handwashing will occur upon arrival for all children and employees, anytime anyone leaves the classroom and returns, after using the restroom or diaper changing, before snack time and lunch time, etc...
10. I understand hand sanitizer will be used when soap and water are not available.
11. I understand that if my child(ren) attends Early Drop Off, CDO, Lunch Bunch and/or Clubs, these groups are created from other students in the school, but will always have the same children in that group.
12. Lastly, I understand these guidelines might change throughout the 2020-2021 school year and I will be notified if any changes occur.

Signature _____ Date _____

Parent Resources

Organizations

www.who.int/covid-19/information

<https://health.mo.gov/living/healthcondiseases/communicable/novel-coronavirus/>

<https://www.stlouisco.com/Health-and-Wellness/About-Your-Department-of-Public-Health>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>

Mask Wearing

<https://biasbehavioral.com/how-to-help-your-child-adapt-to-wearing-a-mask/>

<https://thefamilymap.azurewebsites.net/Content/pdf/My-Teacher-Wears-a-Mask.pdf>

Coming soon- a song about mask wearing from Mrs. Comfort

Coming soon- A social story about wearing masks

Hand Washing

A Peppa Pig video about washing hands! <https://www.who.int/campaigns/connecting-the-world-to-combat-coronavirus/healthyathome/healthyathome---healthy-parenting>

Coming soon- a song about hand washing from Mrs. Comfort

Anxiety

<https://www.thechaosandthelutter.com/archives/great-books-for-kids-who-worry>

<https://www.worldbook.com/COVID-19>

<https://gozen.com/>

Other Resources

<https://www.sesamestreet.org/caring> has many resources available about supporting children and families during this time including hand washing, supporting children when they miss their friends, creating routines, and more.